

Report to Policy & Resources Committee: Fees and Charges in Life Events
16th January 2014

Bereavement Services: proposed fees and charges 2014/15

The following details the changes to our fees and charges:

Service	What is charged for	Fee 2013/14	Proposed fee for 2014/15
Cremations (someone over 16)	Hospital Authority / Public Health Act administered cremation	£198.00	£202.00
	Monday to Friday, up to and including 9:15am (cremation only, no use of chapel)	£198.00	£202.00
	Monday to Friday, up to and including 10:00 am	£335.00	£368.00
	Monday to Friday after 10:00am	£403.00	£443.00
	Saturday, Sunday and Public Holidays	£619.00	£680.00
Other cremation fees	Monday to Friday Organist's fees	£45.00	£50.00
	Saturday, Sunday & additional chapel time periods Organist's fee	£71.00	£78.00
	Certified Extract from the Register of Cremations – per extract	£10.00	£11.00
	Despatch of cremated remains (UK only)	£57.00	£63.00
	Each additional 45 minute period or use of chapel	£133.00	£146.00
Remembrance Garden	Log with commemorative plaque for a ten year period	£138.00	£152.00
	<ul style="list-style-type: none"> Option to renew for additional five years 	£69.00	£76.00
	<ul style="list-style-type: none"> Optional motif added to commemorative plaque 	£14.00	£15.00
	<ul style="list-style-type: none"> Additional or replacement green flower receptacle 	£12.00	£13.00
	<ul style="list-style-type: none"> Interment of cremated remains behind a log 	£66.00	£73.00
	<ul style="list-style-type: none"> Provision of a wooden casket with nameplate 	£73.00	£80.00
	<ul style="list-style-type: none"> Provision of an Acorn Urn 	£33.00	£36.00
	Rose bush with commemorative plaque for a ten year period	£245.00	£270.00
	<ul style="list-style-type: none"> Option to renew for additional five years 	£122.00	£134.00
	Tree with commemorative plaque for a ten year period	£493.00	£542.00
	<ul style="list-style-type: none"> Option to renew for additional five years 	£245.00	£270.00
	<ul style="list-style-type: none"> Provision of Yorkstone plinth for additional plaque 	£93.00	£102.00
	Children's memorial plaque for a ten year period	£80.00	£80.00
	<ul style="list-style-type: none"> Option to renew for additional five years 	£40.00	£40.00
	Replacement plaque for the remaining period of original purchase (any of the above)	£74.00	£81.00
	Memorial seat with commemorative plaque for a ten year period	£1,144.00	£1,258.00
	<ul style="list-style-type: none"> Option to renew for additional five years 	£530.00	£583.00
<ul style="list-style-type: none"> Replacement plaque for the remaining period of original purchase 	£85.00	£94.00	
Bulb remembrance	Donation of 50 Crocus bulbs	£43.00	£47.00

Service	What is charged for	Fee 2013/14	Proposed fee for 2014/15	
	Donation of 20 Daffodil bulbs	£43.00	£47.00	
Lawn graves	Purchase of Grant of Exclusive Right of Burial	£418.00	£460.00	
	Interment of cremated remains	£66.00	£73.00	
	Provision of a wooden casket with nameplate	£73.00	£80.00	
	Memorial permit fee	£79.00	£87.00	
	Supply and fix a polished granite stone:			
	• Blue Pearl Granite	£720.00	£792.00	
	• Black Granite	£720.00	£792.00	
	• Red Balmoral Granite	£720.00	£792.00	
	• Grey (light or dark coloured) Granite	£720.00	£792.00	
	To cut lettering on memorial (per letter):			
	• Cut and raised lead - letters painted black enamel	£6.00	£6.60	
	• Sand-blasted and gild	£4.35	£4.80	
	• Sand-blasted and painted – silver or black enamel	£4.35	£4.80	
	• Supply and fix a ceramic photograph	£251.00	£276.00	
	• Additional inscription fee (for subsequent inscription)	£31.00	£34.00	
• Take down / re-fix memorial (for subsequent inscription)	£140.00	£154.00		
Hall of memory	Recordia panel for a ten year period	£141.00	£155.00	
	Option to renew for further five years	£70.00	£77.00	
Book of Remembrance	Two line entry	£52.00	£57.00	
	Five line entry	£88.00	£97.00	
	Eight line entry	£129.00	£142.00	
	Floral or other emblem with a five line entry	£148.00	£163.00	
	Floral or other emblem with an eight line entry	£188.00	£207.00	
	Service badge, crest or shield with a five line entry	£155.00	£170.00	
	Service badge, crest or shield with an eight line entry	£194.00	£213.00	
	Full Coat of arms with an eight line entry	£247.00	£272.00	
Remembrance Card	Two line entry	£43.00	£47.00	
	Five line entry	£63.00	£69.00	
	Eight line entry	£82.00	£90.00	
	Floral or other emblem with a five line entry	£118.00	£130.00	
	Floral or other emblem with an eight line entry	£138.00	£152.00	
	Service badge, crest or shield with a five line entry	£133.00	£146.00	
	Service badge, crest or shield with an eight line entry	£153.00	£168.00	
	Full Coat of arms with an eight line entry	£198.00	£218.00	

Service	What is charged for	Fee 2013/14	Proposed fee for 2014/15
Miniature Book of Remembrance	Two line entry	£73.00	£80.00
	Five line entry	£92.00	£101.00
	Eight line entry	£109.00	£120.00
	Floral or other emblem with a five line entry	£146.00	£160.00
	Floral or other emblem with an eight line entry	£164.00	£180.00
	Service badge, crest or shield with a five line entry	£157.00	£173.00
	Service badge, crest or shield with an eight line entry	£174.00	£191.00
	Full Coat of arms with an eight line entry	£224.00	£246.00
Additional entries to cards and books	Two line entry	£24.00	£26.00
	Five line entry	£44.00	£48.00
	Eight line entry	£62.00	£68.00
	Floral or other emblem with a five line entry	£97.00	£107.00
	Floral or other emblem with an eight line entry	£114.00	£125.00
	Service badge, crest or shield with a five line entry	£108.00	£119.00
	Service badge, crest or shield with an eight line entry	£126.00	£139.00
	Full Coat of arms with an eight line entry	£177.00	£195.00
Purchase of Grant of Exclusive Right of Burial	Grave space 4 feet 6 inches x 2 feet (child's grave)	£102.00	£102.00
	Grave space 7 feet x 3 feet - Standard	£418.00	£460.00
	Grave space 8 feet x 4 feet - Border	£474.00	£522.00
Interment	Hospital Authority / Public Health Act administered burial	£277.00	£283.00
BURIALS - Interment	A person whose age at the time of death exceeded 16 years to a depth not exceeding 6 feet		
	Monday to Friday	£510.00	£561.00
	Saturday	£714.00	£785.00
	Sunday and public holidays	£877.00	£965.00
	For the interment of cremated remains of any person at a depth not exceeding 3 feet		
	Monday to Friday	£66.00	£73.00
Additional grave digging	For every foot greater than 6 feet	£71.40	£77.00
	Interment of cremated remains for every foot greater than 3 feet	£51.00	£56.00
	Additional fee for Casket Burial (per grave)	£77.00	£85.00
Lawn Memorial Cemetery	Memorial tablet not exceeding 22 inches in width and 20 inches in depth	£79.00	£87.00
	Additional inscription in memory of a person other than that of the person first commemorated	£32.00	£35.00
Cemeteries: to erect kerbstones	7 feet x 3 feet	£100.00	£110.00
	8 feet x 4 feet	£116.00	£128.00
	7 feet x 7 feet	£139.00	£153.00
	7 feet x 10.5 feet	£169.00	£186.00

Service	What is charged for	Fee 2013/14	Proposed fee for 2014/15
	8 feet x 8 feet	£155.00	£170.00
Cemeteries: to erect a memorial	Headstone to a height exceeding 1 foot but not exceeding 3 feet above the kerbstone and not exceeding 4 feet in width and forming part of the kerbstone	£50.00	£55.00
	Cover slab or stone foundation covered with pebbles or stone chippings in an area within a kerbstone not exceeding 8 feet x 4 feet	£82.00	£90.00
	Tablet not exceeding 2 feet 6 inches in width and 1 foot 6 inches in depth	£79.00	£87.00
	Inclined stone or a cross not exceeding 2 feet 6 inches in height and not exceeding 4 feet in width	£82.00	£90.00
	Headstone or other memorial not exceeding 3 feet in height x 3 feet in width x 1 foot 6 inches in length and not forming part of the kerbstone	£82.00	£90.00
	Memorial not exceeding 5 feet in height and occupying an area not exceeding 2 feet 6 inches square width and not forming part of the kerbstone	£209.00	£230.00
	Vase with inscription	£39.00	£43.00
	Additional inscription on any memorial in memory of a person other than that of the person first commemorated	£32.00	£35.00
Cemeteries: to erect a memorial on a child's grave-space	Kerbstone not exceeding 6 inches in width and to erect a headstone not exceeding 1 foot and forming part of the rear kerbstone on a space not exceeding 4 feet 6 inches x 2 feet	£59.00	£65.00
	Headstone to a height exceeding 1 foot but not exceeding 2 feet above the kerbstone width and forming part of the rear kerbstone	£24.00	£26.00
	Cover slab or stone foundation covered with pebbles or stone chippings within kerbstones in an area not exceeding 4 feet 6 inches x 2 feet	£38.50	£42.00
	Headstone or other memorial not exceeding 2 feet in height x 2 feet in width x 1 foot 6 inches in depth	£38.50	£42.00
	Inclined stone or cross not exceeding 4 feet 6 inches in length x 2 feet in width	£38.50	£42.00
	Memorial tablet not exceeding 12 inches in width x 1 foot 6 inches in depth	£37.00	£41.00
	Vase with inscription	£18.00	£20.00
	Additional inscription on any memorial in memory of a child other than that of the first child commemorated	£14.00	£14.00
Other cemetery fees	Monday to Friday Organist's fee	£45.00	£50.00
	Saturday, Sunday & additional chapel time periods Organist's fee	£71.00	£78.00
	Use of cemetery chapel only (per 45 min) Woodvale, Hove, Portslade & Extra-Mural chapels	£133.00	£146.00
	Certified Extract from the Register of Burials – per extract	£10.00	£11.00
	Exhumation of remains (not applicable to cremated remains) for each body – labour charges	£622.20	£825.00
	Exhumation of cremated remains only	£73.00	£80.00
	Bio-degradable (recycled cardboard) 'Greenfield' coffin	£158.00	£174.00
	Bench for Woodland Burial Ground (made of recycled materials)	£754.00	£830.00
	Grave location marker – cast aluminium 4 inches x 2 inches	£26.00	£29.00
	Wooden cross with Brass nameplate (3 feet) as a temporary marker	£69.00	£76.00

Service	What is charged for	Fee 2013/14	Proposed fee for 2014/15
	Wooden cross with Brass nameplate (1 foot 6 inches) as a temporary marker – child's grave	£50.00	£50.00
	Donation of 50 crocus bulbs – Lawn Memorial Cemetery	£43.00	£47.00
	Donation of 20 daffodil bulbs – Lawn Memorial Cemetery	£43.00	£47.00
	Replacement of a woodland tree after first year	£87.00	£96.00
Genealogy research: postal enquiries	Undertaking a search of a named person	£16.00	£18.00
	Undertaking a search of each subsequent person (per named person)	£8.00	£9.00
	Providing a plan of the cemetery, indicating the location of the grave-space	£5.00	£5.50
	Providing a colour digital image of the grave-space	£16.00	£18.00
	Providing a colour digital image on a CD	£16.00	£18.00
Genealogy research: personal enquiries	Undertaking a search of a named person	£7.00	£8.00
	Undertaking a search of each subsequent person (per named person)	£5.00	£5.50
	Providing a plan of the cemetery, indicating the location of the grave-space	£5.00	£5.50
	Providing a colour digital image of the grave-space	£16.00	£18.00
	Providing a colour digital image on a CD	£16.00	£18.00
Turfing graves	Making up and turfing a grave space not exceeding:		
	8 feet x 4 feet	£73.00	£80.00
	Each adjoining additional grave-space	£37.00	£41.00
	Child's grave space not exceeding 4 feet 6 inches x 2 feet	£49.00	£54.00
	Supplying soil for a grave space not exceeding:		
	8 feet x 4 feet	£44.00	£49.00
	Each adjoining additional grave-space	£21.00	£23.00
	Child's grave space not exceeding 4 feet 6 inches x 2 feet	£28.00	£28.00
Maintaining graves	Single grave-space not exceeding 8 feet x 4 feet	£55.00	£60.00
	Each adjoining additional grave-space	£28.00	£31.00
	Child's grave space not exceeding 4 feet 6 inches x 2 feet	£39.00	£39.00
Lawn Memorial Cemetery burials	New grave for one interment: right of burial	£418.00	£460.00
	New grave for one interment: interment	£510.00	£561.00
	New grave for two interments: right of burial	£418.00	£460.00
	New grave for two interments: interment	£612.00	£673.00
	New grave for three interments: right of burial	£418.00	£460.00
	New grave for three interments: interment	£714.00	£785.00
	Reopening a grave: for one	£510.00	£561.00
	Reopening a grave: for two	£612.00	£673.00
	Reopening a grave: for three	£714.00	£785.00

Service	What is charged for	Fee 2013/14	Proposed fee for 2014/15
	New grave for child's interment: right of burial	£418.00	£418.00
	New grave for child's interment: interment	£0.00	£0.00
City Cemetery Bear Road burials	Reopening a grave: for one	£510.00	£561.00
	Reopening a grave: for two	£612.00	£673.00
	Reopening a grave: for three	£714.00	£785.00
	New grave for child's interment: right of burial	£102.00	£102.00
	New grave for child's interment: interment	£0.00	£0.00
Hove Cemetery Woodland burials	New grave for one interment: right of burial	£418.00	£460.00
	New grave for one interment: interment	£510.00	£561.00
	New grave for two interments: right of burial side by side	£836.00	£920.00
	New grave for two interments: interment	£510.00	£561.00
	New grave for three interments: right of burial side by side	£1,254.00	£1,380.00
	New grave for three interments: interment	£510.00	£561.00
	Reopening a grave: for one	£510.00	£561.00
	New grave for child's interment: right of burial	£418.00	£418.00
	New grave for child's interment: interment	£0.00	£0.00
Hove Cemetery burials	New grave for one interment: right of burial	£418.00	£460.00
	New grave for one interment: interment	£510.00	£561.00
	New grave for two interments: right of burial	£418.00	£460.00
	New grave for two interments: interment	£612.00	£673.00
	New grave for three interments: right of burial	£418.00	£460.00
	New grave for three interments: interment	£714.00	£785.00
	Reopening a grave: for one	£510.00	£561.00
	Reopening a grave: for two	£612.00	£673.00
	Reopening a grave: for three	£714.00	£785.00
	New grave for child's interment: right of burial	£102.00	£102.00
New grave for child's interment: interment	£0.00	£0.00	
Lewes Road, Extra Mural & Portslade Cemetery burials	Reopening a grave: for one	£510.00	£561.00
	Reopening a grave: for two	£612.00	£673.00
	Reopening a grave: for three	£714.00	£785.00
Woodland Burial	Exclusive Right of Burial-grave or cremated remains plot	£600.00	£660.00
One person	Grave for Interment Woodland Burial site	£650.00	£715.00
	Interment of Ashes for one person	£95.00	£105.00
Two persons	Grave for Interment – 2 persons Woodland Burial site	£900.00	£990.00
	Interment of Ashes for two persons	£95.00	£105.00
	Scattering of cremated remains by appointment	£75.00	£83.00

New services for 2014 2015	What is charged for		Proposed fee for 2014/15
Strewing of cremated remains	In respect of a person cremated at Woodvale- by appointment only		£45.00
	In respect of a person cremated at another crematorium- by appointment only		£55.00
Storage of cremated remains	Storage of cremated remains (after first month) per month up to 3 months		£25.00
Change of Ownership	Registration of change of ownership of Exclusive Right of Burial – owner deceased with probate per grave space or vault		£54.00
	Registration of change of ownership of Exclusive Right of Burial owner deceased no probate, needs declaration - per grave space or vault		£92.00
	Registration of change of ownership of Exclusive Right of Burial owner deceased no will needs letters of administration- per grave space or vault		£54.00
	Registration of change of ownership of Exclusive Right of Burial no will requiring statutory declaration - per grave space or vault		£92.00